

**OHOOPPEE REGIONAL LIBRARY SYSTEM**  
**Patron request for reconsideration of library materials**

Date \_\_\_\_\_ Library card no. \_\_\_\_\_

Full name \_\_\_\_\_ Telephone \_\_\_\_\_

Address (mailing) \_\_\_\_\_

\_\_\_\_\_

Address (residence if different from mailing) \_\_\_\_\_

\_\_\_\_\_

**WHOM DO YOU REPRESENT?**

\_\_\_\_\_ Self \_\_\_\_\_ Organization (Please specify) \_\_\_\_\_

**MATERIAL:**

\_\_\_\_\_ Hardcover book \_\_\_\_\_ Paperback book \_\_\_\_\_ Periodical \_\_\_\_\_ A/V (Type) \_\_\_\_\_

\_\_\_\_\_ Other (Specify) \_\_\_\_\_

Author \_\_\_\_\_

Title \_\_\_\_\_

Subject \_\_\_\_\_

Classification/call number of item \_\_\_\_\_

Work is located in the \_\_\_\_\_ Adult or \_\_\_\_\_ Children's collection?

***REQUEST FOR RECONSIDERATION OF ITEM IN LIBRARY COLLECTION***

1. Have you read the book or listened to/viewed the item in its entirety? \_\_\_\_\_

If not, why not? \_\_\_\_\_

2. Have you see or heard reviews of this material? \_\_\_\_\_

If yes, please name the source(s) \_\_\_\_\_

3. What do you believe is the theme or intent of this work? \_\_\_\_\_

4. To what in the work do you object? Please be specific, cite pages \_\_\_\_\_

5. What would you like the library to do with this material? \_\_\_\_\_

6. What title of equivalent quality and subject matter would you recommend as a substitute for this work? \_\_\_\_\_

***REQUEST FOR RECONSIDERATION OF MATERIAL NOT OWNED BY THE LIBRARY***

1. Why do you feel this material should be in the library? \_\_\_\_\_

2. Please list any reviews or recommendations of this material. \_\_\_\_\_

The Ohoopee Regional Library System appreciates your interest in our Library's collection. You will receive written notification of the disposition of this request.

SIGNATURE OF COMPLAINANT \_\_\_\_\_

RECEIVED BY \_\_\_\_\_

DATE & TIME RECEIVED \_\_\_\_\_